



2019 Arts & Craft Show Exhibitors Application

Please return completed application with payment by April 31, 2019.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Alt Phone: _____

Email: _____

I have exhibited in the WVSF show before? Yes No

I would like to request: 1 – 10'x10' space \$80 2 – 10'x10' spaces \$160

Do you need electric for your display? Yes No

Please describe your products in detail, each different item:

Return completed application, guideline page and fees by April 31, 2019 to:

West Virginia Strawberry Festival Inc
Attn: Arts & Crafts Show
PO Box 117
Buckhannon WV 26201

If you have any questions contact Michelle Ware at WVStrawberryCraftShow@gmail.com or 304-516-3028.



ARTS & CRAFT SHOW GENERAL GUIDELINES:

1. The 2019 show will be Thursday, May 16th – Saturday, May 18th on the campus of West Virginia Wesleyan College.
2. Show times will run each day from 9am-5pm.
3. Setup will be Wednesday, May 15th from 12 noon – 5pm. You must be there to set up your booth between these hours. There will not be time for setup the morning of the show.
4. Tear down will begin Saturday at 5pm immediately following the show.
5. Electricity is available, yet requires some sharing.
6. Overhead lighting is spaced throughout the gym; do not anticipate that there will be lighting directly above each space.
7. The festival board, nor any representative thereof, is responsible for any of the exhibit items. Security is provided on campus and the doors will be locked promptly at the close of the show each day.
8. The fee for each 10'x10' space is \$80.
9. The festival asks that each vendor donate one item for a door prize (valued at \$10 or more)
10. NO tables, chairs, background materials, extension cords, or display fixtures are supplied.
11. NO space will be reserved without a signed application/contract AND booth fee paid in full.
12. NO space fee will be refunded is not cancelled by May 1, 2019.

I hereby apply for booth space at the 2019 West Virginia Festival Arts & Craft Show. I understand that I am fully responsible for setting up, maintaining, removing, and cleaning up my booth space. Failure to do so may result in my, the vendor, not being invited back to shows in the future. I also understand that due to the safety of customers and other exhibitors, no dismantling prior to the close of the show Saturday will be permitted without permission from the event coordinator. Doing so will forfeit your right to participate in future shows.

Name (Please print)

Signature

Date