

WV Strawberry Festival Gift Shop Updated Info

I will need a confirmation that you are planning to be a vendor in the consignment gift shop by April 25th in order to have a space reserved for you. **Please send that confirmation to this email.**

The shop will be at 25 East Main Street in downtown Buckhannon. Space is limited but parking is available for unloading behind the store. You will need to park somewhere on Main Street and come into the store. Then we can assist you on how to get to the unloading area.

I have attached a vendor form that we will use to keep track of your items. You will need to print out and complete 2 copies to bring with you. I will assign your vendor number when you bring in your items and we will double check the info together. You need to allow yourself enough time when you bring in your items to arrange your items. We also need to recount your inventory.

Each space is approximately 4 ft in length. We will assign you a shelf or a table based on what is available and works best for your items. If you have a display rack you would like to use, please send me a picture so I can let you know if there is room for it.

When you list your price on the attached form (use the long form or the short form whichever one you need for the number of different kinds of items you have) **please remember that 20% of the cost you list will go to the Strawberry Festival.** So please make sure that the price you list is high enough to cover your expenses and give you a profit. (Divide your price by 5 and you will know how much the festival will keep.) The last three columns on the form are to be blank — we will complete those for you.

Please make sure your initials and the final total price is on a tag or sticker on each item.

You will be able to bring in your items at the following times:

Monday May 6 — noon to 6 PM

Tuesday May 7 — 8AM to 3PM

Thursday May 9 — 8AM to 6PM

Please call me the day before you come to verify your time. If these times don't work for you, please call to arrange another time slot.

During the festival week for our customers:

The store hours will be:

10:00 AM to 6:00 PM on May 11,13,14,15,16

9:00 AM to 8:00 PM on May 17,18

The WVSF gift shop will not be open on Sundays.

After the festival:

You will be able to pick up your unsold inventory at the following times:

Tuesday May 21 from 8AM to 6 PM

Wednesday May 22 from 8 AM to 2 PM

Thursday May from 8AM to 6:00 PM

Please call me the day before you come to verify your time. If these times don't work for you, please call to arrange another time slot.

If you have any questions at any time, please call me at [304-290-7563](tel:304-290-7563).

Make sure to leave a voice message if I do not answer the phone. If you text me, please start your text with Gift Shop and your name.

You may use my email which is: caanshen@aol.com

Thank you,

Carol Shenuski
West Virginia Strawberry Festival
Board of Directors